

STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE

QUARTERLY MEETING – April 29, 2010

Southern Illinois University Carbondale

Chair Barney Bryson called the meeting to order. Roll call was taken, and a quorum was present.

Present: Maureen Bendoraitis, Julie Benedict, Jay Brooks, Barney Bryson, Susan Courson, Janet Davis, Gary Fry, Debra Hilligoss, Donna Johnson, James Jones, Darlene Kendall, Sheila Kirby, Kim Kirchner, Paul Kruszynski, Cristina Milliken, David Ryan, David Turner, and Linda Wense

Absent: Sara Clayton, Virnita Martin,

Guests:

Chancellor, Dr. Sam Goldman welcomed EAC to SIUC and thanked EAC for their service. Chancellor Goldman explained that the Civil Service employees are often the clearly visible front-line employees and are important to our University. After words of encouragement, he invited us all to work together with administrators and others to solve the issues ahead.

Mr. Kevin Bame, Vice Chancellor of Administration and Finance
Mr. Brent Patton, Director of Labor and Employee Relations

Report of Designated Employer Representative (DER) of Host Campus:

Ms. Kathy Blackwell, Director, Human Resources, welcomed EAC to SIUC and spoke to them on pertinent issues of the times. Ms. Blackwell expressed how we all make a difference and applauded EAC for their efforts to make things better for the employees. Ms. Blackwell is very hopeful for the future and looking ahead.

Minutes:

Cris Milliken made a motion to approve the minutes of the January 2010. David Turner seconded. A roll call vote was taken.

Maureen Bendoraitis	Aye		Gary Fry	Aye		Kim Kirchner	Aye
Julie Benedict	Aye		Debra Hilligoss	Aye		Paul Kruszynski	Aye
Jay Brooks	Aye		Donna Johnson	Aye		Chris Milliken	Aye
Barney Bryson	Aye		James Jones	Aye		David Ryan	Aye
Susan Courson	Aye		Darlene Kendall	Aye		David Turner	Aye
Janet Davis	Aye		Sheila Kirby	Aye		Linda Wense	Aye

Motion passed.

Linda Wense made a motion to amend the January 2010 minutes that the Election Committee includes Sara Clayton as the chair of the Executive Committee. David Turner seconded. A roll call was taken.

Maureen Bendoraitis	Aye		Gary Fry	Aye		Paul Kruszynski	Aye
Julie Benedict	Aye		Debra Hilligoss	Aye		Chris Milliken	Aye
Jay Brooks	Aye		James Jones	Aye		David Ryan	Aye
Barney Bryson	Aye		Darlene Kendall	Aye		David Turner	Aye
Susan Courson	Aye		Sheila Kirby	Aye		Linda Wense	Aye
Janet Davis	Aye		Kim Kirchner	Aye			

Motion passed.

Review of Correspondence

None

Public Comments:

There were no requests for public comment.

Report of Chair – Barney Bryson

Barney encouraged the committee to communicate with the Merit Board and JCAR in support of the proposed furlough policy. Barney will verify email addresses with JCAR so that all communications are received. Barney encouraged the committee to be involved and develop relationships with representatives.

SURS Update – Susan Courson

Counselors met with approximately 460 individuals in the past 2 months regarding retirement as emergency appointments due to the U of I Incentive offers. SURS is working on how to deal with furlough time. There is more information on the SURS website. For those retiring, the member can contact SURS after June 1 or calculate their own figure. No interest is accumulated if paid within the month of June. The money purchase option would lose the most but still minimal. Those that have furlough days in the last 4 years would be the most affected under the General Formula. At this time, the comptroller has not set the interest for FY1.

Proposed furlough rule

At the April 13 JCAR meeting some groups had objections regarding the proposed furlough rule. JCAR delayed the action to allow the System Office to work with the groups and bring revisions to the Merit Board on May 19. Mr. Morelock presented the draft with revisions. Mr. Morelock asked that the committee communicate with their campuses to garner their support through the Merit Board process.

Linda Wense made a motion for the Executive Committee to write a letter in support of the draft to be presented at the Merit Board meeting on May 19 and send to Merit Board members, University Administrators, and JCAR. Gary Fry seconded.

Maureen Bendoraitis	Aye		Gary Fry	Aye		Kim Kirchner	Aye
Julie Benedict	Aye		Debra Hilligoss	Aye		Paul Kruszynski	Aye
Jay Brooks	Aye		Donna Johnson	Aye		Chris Milliken	Aye
Barney Bryson	Aye		James Jones	Aye		David Ryan	Aye
Susan Courson	Aye		Darlene Kendall	Aye		David Turner	Aye
Janet Davis	Aye		Sheila Kirby	Aye		Linda Wense	Aye

Motion passed.

Report of Executive Director – Tom Morelock

Police Testing

The System Office completed the development process, through the use of an outside vendor, for new sergeant test to be out in early May. The System Office has also revised specifications for all classes in this series; however, only the sergeant register will be voided.

Agency Budget Report

- FY2010 budget – Spending is conservative due to unstable budget crisis.
- Actively looking for applications for open position– I/O Analyst
- Leasing arrangement was renegotiated with the current lessor to reduce leasing space and also to reduce dollars per square foot charge. Final lease cost will be under the current amount.
- Single line item budget to offer more flexibility and may utilize this appropriation process.

Audit Program Update

Cindy Neitzel provided a schedule of audit activities as follows:

- Finalized:
 - UIUC
 - U of I Springfield
 - Northeastern
 - IBHE
 - DSCC
- Completed:
 - SIU Carbondale
 - System Office
 - Western
 - SIU Edwardsville
- ICCB – report out soon.
- Future Audits:
 - May – UIC half and then half next fiscal year.
 - June – U of I College of Medicine Peoria

Classification Plan Update

Jeff Brownfield provided an update on classification plan activities. Below are the activities in the following classification series:

- Accounting Series –pre-testing to begin soon
- Administrative Assistant, Program Administrative Assistant found similar in nature through data gathered with C-JASI. System Office is reviewing to find proper classification. Combining will streamline the professional classes.
- Construction coordinators –coming out soon
- Elevator Mechanics – reviewing
- Herders/farmers – finalized combination of classes
- Standardized patients – found in hospital area school but some “acting” in other areas. These are used over and over.
- Lead elevator mechanic and elevator foremen – reviewing
- Cooks and food service \workers - combined and reviewing
- Pipe fitter and pipe fitter welder series – deleted pipe fitter welder.
- Iron workers – Reviewing
- Pilot program scheduled to end this fall. HRD sub-committee to review the employment protocols.

Legal Update

Mary Follmer provided a brief legal update. No request for hearing on May 19 Merit Board meeting.

- 2 cases pending at UIUC
- All hearing requests were settled
- Mary will review the by-laws to make sure of compliance with new regulations regarding the Open Meetings Act and Freedom of Information Act.

Other items as presented

None

Maximum Vacation Accumulation for Non-Exempt Civil Service

This topic was tabled until the following meeting.

Report of Legislative Committee – James Jones

Pension: Senate Bill 1946 - bill includes universities (SURS) and seem to be going through

James informed the committee on the Senate Bill 1946 and the impact on the members.

One impact is the increase in age of retirement as well as decrease of the % of salary to collect.

James encouraged the committee to pay special attention to the amendments to existing laws and educate those that are unsure or misinformed regarding the State pension system.

Linda Wense made a motion to adjourn. Debra Hilligoss seconded the motion. The meeting adjourned.

Executive Committee Meeting:

The Executive Committee met directly after the EAC meeting to prepare a letter from the EAC committee to all Presidents and Chancellors of the Universities as well as SURS to garner support for the proposed Furlough rule.

Attending were: Jay Brooks, Debra Hilligoss, James Jones, Donna Johnson, David Turner, Linda Wense, Barney Bryson, Julie Benedict, recorder.

STATE UNIVERSITIES CIVIL SERVICE ADVISORY COMMITTEE
QUARTERLY MEETING – April 30, 2010
Southern Illinois University Carbondale

Chair Barney Bryson called the meeting to order. Roll call was taken, and a quorum was present.

Present: Maureen Bendoraitis, Julie Benedict, Jay Brooks, Barney Bryson, Susan Courson, Janet Davis, Gary Fry, Debra Hilligoss, Donna Johnson, James Jones, Darlene Kendall, Sheila Kirby, Kim Kirchner, Paul Kruszynski, Cristina Milliken, David Ryan, David Turner, and Linda Wense

Absent: Sara Clayton, Virnita Martin,

Quarterly Employee Data -

Academic Professional Review

None

Staff Reduction and Precautionary Measures/Avoidance

Communicate with your HR departments to assure that all procedures are being followed in this sensitive time of staff reduction.

Report of Executive Committee - Sara Clayton

Barney commend the Executive Committee for their efforts to compile the letter to the Merit Board and University Administrators.

Report of Election Committee – Linda Wense:

There will be a special election for Western with the retirement of Sheila Kirby.

Linda received unofficial notice that Virnita Martin was laid-off at Chicago State University.

Barney will contact Chicago State's Human Resources for official notice and proceed from there.

Recognition of Sheila Kirby for Service and Retirement

Barney read a letter of resignation from Sheila Kirby as she will soon retire. The committee presented Sheila a plaque for her service and commitment.

Other items:

None

James Jones made a motion to adjourn. Dave Ryan seconded. The meeting adjourned.

Respectfully submitted,

Julie Benedict, Secretary

Barney Bryson, Chair